

Gas Mileage Reimbursement Required Documents

Gas Mileage Reimbursement

Your friend or family member can get repaid for gas mileage for using their vehicle to take you to your Medi-Cal covered health visits. Transportation Services must get the documents listed below in order to process payments. These documents are also known as driving credentials:

- Valid driver's license
- Valid vehicle registration
- Valid vehicle insurance

If the Transportation Services team gets wrong or expired documents, a team member will contact you or your payee (the driver) for the right documents.

Once you go to your health visit, you have 90 days to turn in a proof of attendance document so that your payment can be processed. The document must show the date of the health visit you need to be paid for.

Examples of approved attendance documents include, but are not limited to:

- Discharge instructions
- Screenshot or printout from your online patient portal
- Signed note from the medical office staff

How to turn in Needed Documents

All documents can be sent to Partnership's Transportation Services Department via e-mail, fax, mail, or in person.

- E-mail: mytrip@partnershiphp.org
- Fax: (707) 420-7863
- Mail: Partnership HealthPlan of California
 - Attn: Transportation Services
 - 2525 Airpark Drive, Redding, CA 96001
- In person at:
 - Partnership Redding Office
 - 2525 Airpark Drive, Redding, CA 96001