



PARTNERSHIP HEALTHPLAN OF CALIFORNIA
Regional Office

495 Tesconi Circle, Santa Rosa, CA 95401

April 25, 2012 from 12:00 p.m. to 4:00 p.m.

1	Noon	<u>Call to Order/Roll Call</u>	Terry Glubka, Chair	
2		<u>Approval of Minutes for December 14, 2012 & February 29, 2012</u>	Terry Glubka, Chair	Pg. 5-16
3		<u>Changes, Additions, Deletions to Agenda</u>	Commission	
4		<u>Commissioner's Comments</u>	Commission	
5		<u>Public Comments</u>	Public	
6		<u>Correspondence</u>	Terry Glubka, Chair	
7	12:15 p.m	<u>Executive Director's Report</u>		
		7.1 Operating Reports	Jack Horn	Pg. 17-106
8	12:45 p.m	<u>Other Reports</u>		
		8.1 Finance Highlights / Statements	Gary Erickson	Pg. 107-125
		8.2 Operation Update	Liz Gibboney	Pg. 126-127
		8.3 Legislative Bill Update	Sonja Bjork	Pg. 128-137
9	1:45 p.m.	<u>Consent Calendar</u>		
		9.1 <u>Committee Minutes</u> Compliance Committee Consumer Advisory Committee Finance Committee IQI Committee Personnel Committee Physician's Advisory Committee Provider Advisory Group Strategic Planning Committee	Jack Horn	Pg. 138-205
		<u>Consent Agenda Items for Ratification</u>		
		9.2 Resolution to ratify Finance Committee approval of By-Law change to Article 3, Section 3.2 This resolution approves the action taken by the Finance Committee to approve the Bylaw revision.		Pg. 206-211
		9.3 Resolution to ratify Finance Committee approval of Resignation of Commissioner Cathy Frey from the PHC Board This resolution approves the action taken by the Finance Committee to approve a Board resignation.		Pg. 212-213

9.4	Resolution to ratify Finance Committee Approval of to Authorize the CEO to Sign Amended I.G.T. Contracts This resolution approves the action taken by the Finance Committee to approve the amended I.G.T. Contracts.	Jack Horn	Pg. 214-216
9.5	Resolution to ratify Finance Committee Approval of Resignation of Commissioner Jack Neureuter from the PHC Board and Finance Committee This resolution approves the action taken by the Finance Committee to approve a Board resignation.	Jack Horn	Pg. 217-219
9.6	Resolution to ratify Finance Committee Approval of Commendations and Appreciation for Jack Neureuter's Service to PHC This resolution recognizes Commissioner Neureuter's service and contributions to PHC.	Jack Horn	Pg. 220-221
9.7	Resolution to ratify Finance Committee Approval of HIE Development This resolution approves the action taken by the Finance Committee to approve moving forward with HIE.	Jack Horn	Pg. 222-223
9.8	Resolution to ratify Finance Committee Approval of Implementing Projects to Strengthen Relationships with PHC's Physician Network This resolution approves the action taken by the Finance Committee to approve implementation of those projects.	Jack Horn	Pg. 224-231
9.9	Resolution to ratify Finance Committee Approval of Commissioner Fogg's Appointment to the Finance Committee This resolution approves the action taken by the Finance Committee to approve new Finance Committee Appointment.	Jack Horn	Pg. 232-233
9.10	Resolution to ratify Finance Committee Approval of Additional Funding for QIP and the Special Member Surplus Fund for FY 2011/2012 This resolution approves the action taken by the Finance Committee to approve additional funding for QIP and the Special Member Surplus Fund.	Jack Horn	Pg. 234-235

10

Consent Agenda Items

10.1	Resolution to Approve HR Benefit Highlights This resolution approves the highlights of all PHC full-time employee benefits.	Jack Horn	Pg. 236-241
10.2	Resolution to Approve HR Recruitment & Hiring Policy# 202 This resolution approves the HR Policy #202 that provides guidelines to selecting qualified candidates and defines the hiring process.	Jack Horn	Pg. 242-245
10.3	Resolution to Approve HR Referral Awards Policy# 207 This resolution approves the HR Policy #207 that provides guidelines for paying eligible employees for qualified candidates.	Jack Horn	Pg. 246-248
10.4	Resolution to Approve HR Working Out-of-Job Class Policy#210 This resolution approves HR Policy #210 that provides guidelines for compensating staff who perform another job description for an extended time.	Jack Horn	Pg. 249-251
10.5	Resolution to Approve HR Performance Reviews Policy# 404 This resolution approves HR Policy#404 that provides guidelines for reviewing & appraising staff job performance.	Jack Horn	Pg. 252-255
10.6	Resolution to Approve Credentialing Policy# AMP CR#1 This resolution approves the Credentials Committee Policy # MP CR #1 so PHC staff have a process to follow for all credentialing activities.	Jack Horn	Pg. 256-258

10.7	Resolution to approval the revision to the Board Member Stipends Policy # ADM-26 This resolution approves the revision to the current policy to add expansion counties. The policy compensates Board members for travel expenses.	Jack Horn	Pg. 259-263
10.8	Resolution to Approve Quality Monitoring and Improvement Program Description and Work Plan This resolution approves the QMI Program Description & Work Plan that details the HealthPlan's quality program.	Jack Horn	Pg. 264-346
10.9	Resolution to Approve Departmental Quality Indicators for the 2nd Quarter This resolution approves 2nd quarter QI report previously reviewed by the Administrative QI Committee.	Jack Horn	Pg. 347-366
10.10	Resolution to Approve CMS Business Function Review Summary This resolution approves the summary of the CMS audit findings.	Jack Horn	Pg. 367-369
10.11	Resolution to Approve Dr. Gordon Sweeney's resignation from PAC This resolution approves the committee resignation.	Jack Horn	Pg. 370-371
10.12	Resolution to Approve Dr. Nuntaya Jiras' resignation from PAC This resolution approves the committee resignation.	Jack Horn	Pg. 372-373
10.13	Resolution to Approve Dr. Michael Stacey's Appointment to PAC This resolution approves a new committee appointment.	Jack Horn	Pg. 374-375
10.14	Resolution to Approve Dr. Christopher Cody's Appointment to PAC This resolution approves a new committee appointment.	Jack Horn	Pg. 376-377
10.15	Resolution to Approve Commissioner Darcie Antle's Appointment to the Strategic Planning Committee This resolution approves a new committee appointment.	Jack Horn	Pg. 378-379
10.16	Resolution to Approve the Leadership Team Planning Retreat Summary This resolution approves the summary from the January 19, 2012	Jack Horn	Pg. 380-389

11 2:00 p.m. **BREAK**

12 2:15 p.m. **Regular Agenda Items**

11.1	Resolution to Approve a Reserve Policy Change from a Minimal TNE Model to a Liquidity Based Model This resolution approves changing the model PHC's users maintaining our reserves.	Jack Horn / Gary Erickson	Pg. 390-398
11.2	Resolution to Approve the Utilization Dashboard This resolution approves the summary report on the utilization and quality measures for the HealthPlan programs.	Jack Horn	Pg. 399-408
11.3	Resolution to Approve the PCMH Model & Implementation Approach This resolution approves the implementation model approach for PHC's PCMH program and completes the CEO's Systems of Care goal for February 2012.	Jack Horn	Pg. 409-421
11.4	Resolution to Approve an Improved Electronic Pharmacy Authorization Processing System This resolution approves improving PHC's on-line pharmacy authorization system.	Jack Horn	Pg. 422-426
11.5	Resolution to Approve the Modification to the Current Quality Bonus Program / Augmentation This resolution approves additions to our current Quality Bonus Program.	Jack Horn	Pg. 427-429
11.6	Resolution to Approve Initiation of a Program to Achieve Operational Excellence, Using Lean Methodology This resolution approves initiating a Lean Program.	Jack Horn	Pg. 430-433
11.7	Resolution to Approve Continuing the 9/80 Program This resolution approves offering the 9/80 Program to improve employee morale, enhance work / life balance and decrease absenteeism.	Jack Horn	Pg. 434-441

11.8	Resolution to Approve the HIE Options Report This resolution approves the HIE Options Report and completes the CEO's infrastructure goal for April 2012.	Jack Horn	Pg. 442-459
11.9	Resolution to Approve the Board / Strategic Planning Retreat This resolution approves the summary from the February 29, 2012 meeting held at Reata Wines.	Jack Horn	Pg. 460-465
11.10	Discussion on Annual Board Interviews This discussion will provide a summary of the priorities and ideas that Board members discussed with Mr. Horn during their annual interview.	Jack Horn	Pg. 466-471
11.11	Discussion on PHC's Data Management Program This discussion will provide an update on Phase 1 of PHC's Data Management Program.	Jack Horn	Pg. 472-473
13	3:00 p.m. <u>Education Session</u>		
12.1	Update on the Employee Survey	Sue Monez, HR Director	
12.2	Update on Plan Comparisons	Gary Erickson, CFO	
14	3:30 p.m. <u>Closed Session</u>		
13.1	Pharmacy Lawsuit Pursuant to Government Code § 54956.9(b)(3)(A), Exposure to Potential Litigation Exception.	Terry Glubka	
15	4:00 p.m. <u>Adjournment</u>	Terry Glubka	