





# Wellness and Recovery Program

Drug Medi-Cal Organized Delivery Service

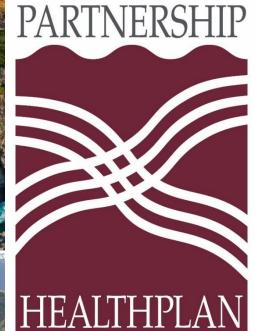
February 2021

# Agenda

- Welcome and Housekeeping
- Claims
- Online Services

   Claim Search
   CIFs
- Contacts and Resources









# Claims Overview Residential Services

# Overview

- Types of Covered Services
- Modifiers, Procedure Codes, ICD-10 & Place of Service Codes
- Billable Modifiers
- Billable Procedure Codes
- HCPCS & Modifier Guide for levels of care

- HCPCS, Modifier & Place of Service Code Examples
- Group Formula
- Same Day Services
- Claim Corrections/CIFs
- Important Information
- Resources



# CMS-1500 Billing Form

APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE (NUCC) 02/12		
		PICA
1. MEDICARE MEDICAID TRICARE CHAMPW		1a. INSURED'S I.D. NUMBER (For Program in Item 1)
(Medicare #) (Medicaid #) (/D#/DoD#) (Member /	DA) (IDA) (IDA) (IDA) T3. PATIENT'S BIRTH DATE SEX	
2. PATIENT'S NAME (Last Name, First Name, Middle Initial)	MM DD YY M F	4. INSURED'S NAME (Last Name, First Name, Middle Initial)
5. PATIENT'S ADDRESS (No., Street)	6. PATIENT RELATIONSHIP TO INSURED	7. INSURED'S ADDRESS (No., Street)
	Self Spouse Child Other	(0)
CITY STATE	8. RESERVED FOR NUCC USE	
ZIP CODE TELEPHONE (Include Area Code)		ZP CODE TELEPEONE (Include Area Code)
	0	nce
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)	10. IS PATIENT'S CONDITION RELATED TO:	11. INSURED'S POLICY OR/OF OR FECA NUMBER
iont.	a. EMPLOYMENT? (Current or Previous)	Insur
COTHER INSURED'S NAME (LANS NAME / NA	EMPLOYMENT? (Current or Previous)     YES NO	CITY INFO DIATE
b. RESERVED FOR NUCC USE	b. AUTO ACCIDENT? PLACE (State)	b. OTHER CLAIM ID (Designated by NUCC)
-	YES NO	
e. RESERVED FOR NUCC USE	c. OTHER ACCIDENT?	© INSURANCE PLAN NAME OR PROGRAM NAME
d. INSURANCE PLAN NAME OR PROGRAM NAME	YES NO 10d. RESERVED FOR LOCAL USE	d. IS THERE ANOTHER HEALTH BENEFIT PLAN?
		YES NO #yes, complete items 9, 9a and 9d.
READ BACK OF FORM BEFORE COMPLETING 2. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE 1 authorize the	& SIGNING THIS FORM.	13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE I authorize payment of medical benefits to the undersigned physician or supplier for
to process this claim. I also request payment of government benefits either t below.	o myself or to the party who accepts assignment	services described below.
SIGNED	DATE	SIGNED
	THER DATE MAY DO YOU	16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION
QUAL	AL	FROM TO
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE 17a		18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES
71b.	NPI	FROM TO 20. OUTSIDE LAB? S CHARGES
19. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)		20. OUTSIDE LAB? \$ CHARGES YES NO
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY Relate A-L to se	Nice line below (24E) ICD Ind.	22. RESUBMISSION CODE ORIGINAL REF. NO.
LE15.20 BL CL	<u></u>	23. PRIOR AUTHORIZATION NUMBER
	8.	23. PRIOR AUTHORIZATION NUMBER
I. J. K. K. 24. A. DATE(S) OF SERVICE B. C. D.PROCE	DURES, SERVICES, OR SUPPLIES E. lein Unauel Circumstances) DIAGNOSIS	F. G. H. I. J. DAYS PROT ID. RENDERING
From To RLACE OF (Exp MM DD YY MM DD YY SERVICE EMG CPT/HCP	Isin Unusual Circumstances) DIAGNOSIS CS MODIFIER POINTER	S CHARGES UNITS AND QUAL. PROVIDER ID. #
		NP1
* * * * * * * 55 *	* A	* * * * *
		NPI
	0311111	NPI
	1010	
		NPI
	Clairi	
25. FEDERAL TAX LD. NUMBER SSN EIN 28. PATIENTS/	ACCOUNT NO. 27. ACCEPT ASSIGNMENT?	28. TOTAL CHARGE 29. AMOUNT PAID 30. BALANCE DUE
	YES NO	s s s
31. SIGNATURE OF PHYSICIAN OR SUPPLIER 32. SERVICE F/	CILITY LOCATION INFORMATION	33. BILLING PROVIDER INFO & PH # ( )
(I certify that the statements on the reverse sppty to this bill and are made a part thereof.)		
*		*
SIGNED DATE .	b.	a. b.
NUCC InWetSignatureal available at*www.nucc.org	PLEASE PRINT OR TYPE	APPROVED OMB-0938-1197 FORM CMS-1500 (02-12



All Medi-Cal beneficiaries in Humboldt, Lassen, Mendocino, Modoc, Shasta, Siskiyou, and Solano counties who meet medical necessity criteria can access the full continuum of substance use treatment services to include:

- Outpatient Services (ASAM Level 1)
- Intensive Outpatient Services (ASAM Level 2.1)
- Residential Services (ASAM Levels 3.1 & 3.5) up to 90 days
- Withdrawal Management ("Detox")
- Recovery Services (Community Support)
- Opioid (Narcotic) Treatment Program Services



# **Billing Codes**

**Modifiers:** Modifiers are a 2 digit code used to supplement a procedure code. Wellness and Recovery modifiers are used to distinguish different levels of care.

**Procedure Codes:** Procedure Codes are a medical code set used to report medical, surgical and diagnostic procedures and services. CPT codes are a numeric 5 digit code. HCPCS codes are an alpha numeric 5 digit code.

The Wellness and Recovery Program uses HCPCS codes.

**ICD-10:** ICD-10 codes are alpha numeric codes used to report a patients diagnosis.

**Place of Service Codes:** These codes are used to specify the entity where services were rendered. Wellness and Recovery will include Place of Service Codes such as:

- 55 Residential 57 Non-Residential 11 Office
- 02 Telehealth 14 Group Home 20 Urgent Care

Note: This is not an all-inclusive list



### **Billable Modifiers**

Modifier	Definition	Description
U1	ASAM 3.1 Residential	Medicaid level of care 1
U3	ASAM 3.5 Residential	Medicaid level of care 3
U6	ODS Recovery Services	Medicaid level of care 6
U9	ODS ASAM 3.2 Withdrawal Management	Medicaid level of care 9
HA	Under 21 years old	Child/adolescent program
HD	Perinatal Services	Pregnant/parenting women's program

24. A	. D/	ATE(S)	OF SER	VICE		B.	C.	D.PROCEDURE	S, SERV	ICES, OR SI	JPPLIES
From To						PLACE OF		(Explain Unusual Circumstances)			
MM	DD	YY	MM	DD	YY	SERVICE	EMG	CPT/HCPCS		MODIFIER	2
02	01	20	02	07	20	55		H0019	U3		
									00		



### Billable Procedure Codes

Procedure	Description
G9008	<b>Physician Consultation</b> – Coordinated care fee, physician coordinated care oversight services, <b>per minute.</b>
H0004	Individual Counseling – Behavioral health counseling and therapy, per minute.
H0005	Group Counseling – Alcohol and/or drug services; group counseling by a clinician, per minute.
H0006	Case Management – Alcohol and/or drug services, per minute.
H0012	<b>Residential Withdrawal Management</b> – Alcohol and/or drug services; sub-acute detoxification (residential addiction program outpatient), <b>per bed day</b> .
H0019	Residential – TAR required, Up to 90 days, per bed day.
T1012	Recovery Services – Recovery Monitoring/Substance Abuse Assistance, per minute.

24. A.	. D/	ATE(S)	OF SER	VICE		В.	C.	D.PROCEDURE	S, SERVICES	S, OR SL	JPPLIES
	From			То		PLACE OF			nusual Circum		,
MM	DD	YY	MM	DD	YY	SERVICE	EMG	CPT/HCPCS	MC	DDIFIER	
02	01	20	02	07	20	55		H0019	U3		



# ASAM 3.1 Residential

3.1 Residential		1 <sup>st</sup> Modifier	2 <sup>nd</sup> Modifier
H0019	Residential	U1	
H0006	Case Management	U1	
G9008	Physician Consultation	U1	
H0004	Recovery Services-Individual Counseling	U6	U1
H0005	Recovery Services-Group Counseling	U6	U1
H0006	Recovery Services-Case Management	U6	U1
T1012	Recovery Services-Recovery Monitoring/Substance Abuse Assistance	U6	U1

24. A	. DA	TE(S)	OF SER	VICE		B.	C.	D.PROCEDURE	S, SERVICES	S, OR SL	JPPLIES
	From			То		PLACE OF			usual Circum	,	
MM	DD	YY	MM	DD	YY	SERVICE	EMG	CPT/HCPCS	M	ODIFIER	
02	01	20	02	07	20	55		H0019	U3		



### ASAM 3.5 Residential

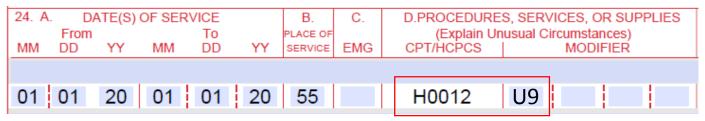
3.5 Residential		1 <sup>st</sup> Modifier	2 <sup>nd</sup> Modifier
H0019	Residential	U3	
H0006	Case Management	U3	
G9008	Physician Consultation	U3	
H0004	Recovery Services-Individual Counseling	U6	U3
H0005	Recovery Services-Group Counseling	U6	U3
H0006	Recovery Services-Case Management	U6	U3
T1012	Recovery Services-Recovery Monitoring/Substance Abuse Assistance	U6	U3

24. A	. D/	ATE(S)	OF SER	VICE		B.	C.	D.PROCEDURE	S, SERVICES	S, OR SL	<b>JPPLIES</b>
	From To					PLACE OF (Explain Unusual Circumstances					
MM	DD	YY	MM	DD	YY	SERVICE	EMG	CPT/HCPCS	M	DIFIER	
00	04	20	00	07	20	66		110040		1	1
02	01	20	02	07	20	55		H0019	03		



# ODS ASAM 3.2 Withdrawal Management

ODS 3.2 WM		1 <sup>st</sup> Modifier	2 <sup>nd</sup> Modifier
H0012	Residential Withdrawal Management	U9	
H0006	Case Management	U9	
G9008	Physician Consultation	U9	





# Group Formula

### Procedure Code H0005 (Group Counseling)

### Group services should use the following methodology:

 Number of minutes for the group + travel/number of beneficiaries in the group = Total minutes per beneficiary + documentation time

### To bill for transportation, the counselor must document in progress notes:

- Date
- Start and end time to the service location
- Start and end time back to the facility

Documentation time is specific to the beneficiary and the time it takes for the counselor to write a progress note for each beneficiary that participated in the group. Example: Document the date, start and end time - 4/02/19, 1 p.m. to 1:05 p.m.

**Note:** If a member leaves a group counseling session prior to the completion (Ex: if one person out of that group was only there for 30 minutes of the 1 hour group session), you will need to remove the member from the group formula.



## Group Formula Example

### Example:

15 minutes transportation to site + 90 minute group + 15 minutes transportation back to the facility site

- = 120 minutes/number of beneficiaries in group (10)
- = 12 minutes per beneficiary
- + 5 minutes for documentation time

### 17 minutes

This claim can be billed with 17 units for each individual who participated in the group which you will indicate in box 24 "G" on the CMS-1500

24. A MM	. D From DD	)ATE(S) 1 YY	OF SEF	₹VICE To DD	YY	B. PLACE OF SERVICE			S, SERVICES, OR SUPPLIES iusual Circumstances) MODIFIER	E. DIAGNOSIS POINTER	F. \$ CHARGES	G. DAYS OR UNITS
Grp	Grp formula ex: 30 mileage + 90 group ÷ 10 (# in grp) = 12 + 5 min documentation = 17											
03	01	20	03	01	20	57		H0005	U7	A	50.00 00	17



## Same-Day Services

Beneficiaries are eligible to receive more than one service per day by various providers

This is to ensure correct level of care placement for beneficiaries

Many services are allowed to be billed in the same day when the combination of services does not have a conflict

### Note:

- If the Member receives multiple services of the same code and date of service, by <u>different</u> rendering provider (counselors), the distinctive NPI needs to be billed individually on separate lines.
- If the Member receives multiple services of the same code and date of service, by the same rendering provider (counselor), the services should combine into one claim line.

Please refer to the MHSUDS Information Notice 17-039 for more information related to same-day services. This notice can be found on the DHCS website.



# Important Information

- There must be a CalOMS Episode for each member prior to billing.
- All claims must be submitted within 90 days from the date of service.
- Claims must be submitted in the same month, claims cannot cross months. i.e. Dates of service 02/01/2021-03/05/2021 must be billed on 2 separate claims:
- 1<sup>st</sup> claim 02/01/2021-02/28/2021
- 2<sup>nd</sup> claim 03/01/2021-03/05/2021
- All Residential bed days require a TAR specific to procedure H0019



## Billing Code Examples

The use of the "U" Modifier codes are to distinguish different levels of care. You must have both a procedure code and a Modifier for each line billed.

#### **Examples:**

Non-perinatal adolescent beneficiary is served in a level 3.5 residential facility and there is a physician consultation that needs to be claimed, the codes and modifiers would be – G9008|U3|HA with Place of Service 55

Perinatal adult receiving case management in a residential program (3.1) H0006|U1|HD with Place of Service 55

Residential bed day (3.5) for adult beneficiary - H0019|U3 with Place of Service 55

Residential bed day (3.5) for perinatal adolescent beneficiary – H0019|U3|HD|HA with Place of Service 55

Perinatal adult beneficiary in Residential Withdrawal Management H0012|U9|HD with Place of Service 55



# Laboratory Services

Laboratory Services are not separately reimbursable for Wellness & Recovery

**Note: Solano County members only:** Solano County PHC members must use a Quest service center. Providers must coordinate with Quest Diagnostics for specimen pickup if lab draw done at provider site.





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# Online Services Claim Search & CIFs

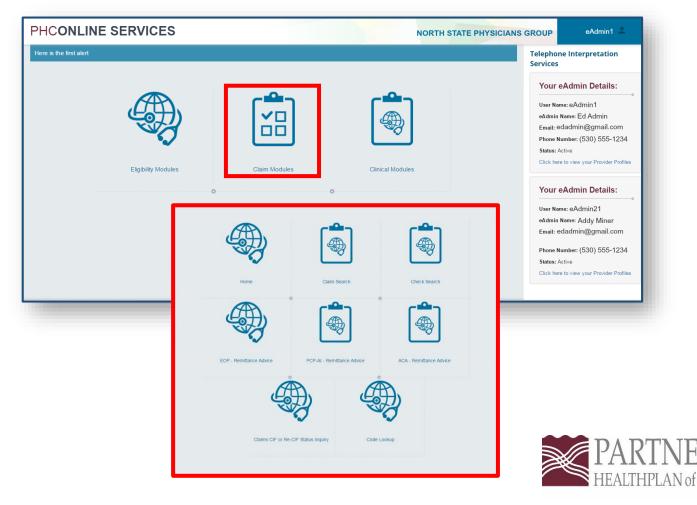
### Provider Online Services Claims

Claim Search Module	Lets users search for claims and view detailed information.
Check Search Module	Lets users search for checks and view check details.
EOP Remittance Module	Provides details on the Explanation of Payments and claims that have been paid, denied, or adjusted.
Claims Inquiry Form (CIF)	Lets users search for claims and submit corrections (add or change) information.



# **Claims Dashboard**

### From the Home Page Dashboard click the Claim Modules icon Select Claim Search



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### **Claim Search**

### Select Provider Profiles defaults to "all" Enter Date of Service Range and Search Criteria

laim Search		
Il items checked	Select Provider Profil	es Search Help!
Last Name:		Below is the search Criteria with the Date of Service and Date Range
First Name:		1.CIN (for e.g.: 9999999999) 2.Last Name OR First Name AND Date of Birth
Date of Birth:		3.Claim Control Number
Claim Control Number:		
Date of Service Range: From		
То		
Date of Range:		



### Claim Search

PI	HC - Claim Search						e
	Claim Search						
	All items checked	Selec	t Provider Profiles				0
	CIN :					Search Help!	0
	Last Name:	JONES				Below is the search Criteria with the Date of Service and Date Range 1.CIN (for e.g.: 999999999)	
	First Name:	MARY				2.Last Name OR First Name AND Date of Birth 3.Claim Control Number	
	Date of Birth:	7/6/1976					
	Claim Control Number:						
	Date of Service Range: From	6/1/2015					
	То	6/1/2016					
	Date of Range:						
		Search					
	Member# Member Identifier/ CIN	Member Name		Gender	Date of Birth	Program	Actions
	00088888100 12365477C6	MARY JONES		Female	7/6/1976	Medi-Cal	Select

### To view Claims Detail click the **Select** button below the **Actions** Tab



# Claim Summary

Claims Sum	nmary														ē
Date Of S Expand All	m Type: M Service: 03/	/18/2016			Member Name Charge Amoun						160016790012 08/01/2005 to 05/16/2016				Back
Line#	Date	Count/ Days	Proc	LC	EX	Cheo	k Number	Charge(\$)	Allow-P(\$)	Deny	Coins(\$)	SOC/Ded(\$)	Tax(\$)	Pay(\$)	write-off(\$)
	r 🗌 T			T	T	T	T								
> 0100	03/18/2016	1/0	99213	11	11	R2000	1099999	\$125.00	\$24.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
								\$125.00		\$0.00				\$0.00	
	Page s	size: 10 🔻													1 items in 1 pages
	-														
Submit CIF															
EX Codes and Des	scriptions														
Code		Description													
11		PAYABLE - CAI	PITATED PR	OCEDURE PA	AID AT "0"										



# Claim Correction/CIFs

CIFs (Claims Inquiry Forms) are used to reconcile claim over or underpayments and resubmit corrected claims.

**CIF** Timeframes:

• All CIFs, ReCIFs and Appeals must be completed within 120 days from the date of service



## Submit CIF

Claims S	umr	mary															ę
Claim Date Of Se Expand All			2015			er Name : Amount :	Mary Jo \$310.					160977: 08/01/2005	to 05/16/2016	5			Bac
Line#		Date	Count/ Days	Proc	LC		EX		Check Number	Charge(\$)	Allow-P(\$)	Deny	Coins(\$)	SOC/ Ded( <b>\$</b> )	Tax(\$)	Pay(\$)	write- off(\$)
	T	T	]		T	T		T	T								
> 0100		11/18/2015	1/0	99214	11		66		R20001088.	\$310.80	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$310.80
										\$310.80		\$60.00				\$0.00	
	1 🕨	► Page s	ize: 10 🔻													1 ite	ems in 1 page
		•															
Submit C	IF																
	_																
Codes and	Descr	iptions Description															
		beschption															

### Click Submit CIF



### Claims CIF or Re-CIF Status Inquiry

Claims which can be electronically inquired (CIF�d) through the e-Claims Inquiry system are: Retroactive eligibility within the last 13 months Retroactive authorization by PHC Corrected patient identifier Corrected billed amount Corrected and/or additional diagnosis codes Corrected and/or additional modifier codes Corrected procedure codes and/or revenue codes Corrected units/counts Corrected anesthesia start/stop time Corrected Alac of service Corrected Place of Service code and/or Bill Type code Long Term Care corrections Share of Cost (SOC) changes Under/Over payments which do not require supporting documentation
You may not submit an electronic inquiry for Tracer claims. Please submit your claim inquiry using the State of California Inquiry Form (CIF) and mail it to: Partnership HealthPlan of California, P.O. Box 1368 Suisun City, CA 94585-1368 or contact our Customer Service Department at 855-798-8757. REMINDER: ANY CLAIMS INQUIRES SUBMITTED BEYOND SIX MONTHS FROM THE DATE OF THE ORIGINAL CLAIM DENIED, WILL BE AUTOMATICALLY DENIED. THE ONLY EXCEPTIONS ARE FOR RETROACTIVE ELIGIBILITY AND PHC AUTHORIZATIONS OK Cancel

Review Pop-Up Window Click **OK** when finished



# **CIF** Data Screen Continued

### Select Claim Type from drop down and ER or Non-ER for Box 19

#### PHC - Claims Inquiry Form

CIF Details			
CIF Number:		CCN Number:	
Retro Authorization#:	TAR Number	Claim Type: Type (UB04	v Hereid Østeriot
Bill Type (UB04 Only Box 4):	Select One	Only Box 19):	Hospital Outpatient  Physician
(),-	Select one		Vision DME
Patient Details			Supplies Home Health
			Pharmacy
Medi-Cal #:		Patient Name:	Other
Change Medi-Cal # to:	New Medical Number	New Patient Name:	Wellness and Recovery
	Validate Member Clear		T
Retroactive eligibility within last 13 months:	0		



# Service Line

Line#	Date From	Date To	Proc Code(s)	LC	Charge(\$)	SOC/Ded(	5) Pay(\$)	Counts/Units	Diagnosis	Modifiers	U+	Amount Expected	NDC Code		
0100		1/28/2016	93306	22	268	0	0	1/0	R011 "	26/,	0			Edit	Delete
Upda	ate ServiceLi	ne:													0
		Date Of Serv	ice From:												
		Date Of Se	ervice To:												
		Place o	f Service:												
		Proc. / F	Rev Code:												
		Surgical P	rocCode:												
		Diagnosis Codes	· · · · ·												
		Diagnosis Codes Se													
			Modifier:												
		Secondary													
			C Codes:												
			Enter	billed amo	unt										
		Share	e Of Cost: Enter	SOC											
		Units	/ Counts: Enter	units											
		Paym	ent Type: Selec	t One	*										
			+ Units: Enter	+ units											
		Amount I	Expected: Enter	Amount											
Sav	e Changes to Servi	ce Line Cancel													

View of data fields that can corrected.

Enter **Only** the information that **needs** to be changed.



# Action Requested

Action Requested Action: Notify Me: Email Email	hone: ()	
Clicking on the arrow in the Action box opens a "drop- up" menu of items.	<ul> <li>Additional Information</li> <li>Change/Add - Procedure Code/ HCPC/ REV/ Accom Code</li> <li>Change/Add - Diagnosis Code</li> <li>Change/Add - Modifier</li> <li>Change/Add - Quantity/ Count</li> <li>Change/Add - A Remark to the claim (e.g. SBMD, 911, Pre-op, Trauma)</li> </ul>	Select the items that
Action:     Additional Informati       Action Requested	<ul> <li>Change/Add - Additional Charges (e.g. add a line to the claim)</li> <li>Change/Add - Attachments (EOB/ RX/ Catalog/ Pricing)</li> <li>Change/Add - Date Change</li> <li>Change/Add - NDC</li> <li>Overpayment - Duplicate payment</li> </ul>	fit your need. You may chec more thar
Click Additional Information to	<ul> <li>Overpayment - Take back payment</li> <li>Retro Updates to - RAF</li> <li>Retro Updates to - TAR</li> <li>Retro Updates to - SOC</li> <li>Retro Updates to - Eligibility</li> <li>Underpayment</li> </ul>	one box.
open a free text box if you need to add special instructions.		PARTNERSHI

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# Submit CIF

Action: Notify Me: Email:	Email	T	Phone:	()
		Submit CIF Clear		
Select Action		Enter phone number		Click submit
would like a co	mpletio	n confirmation:		
Click N <i>otify</i>		Enter email address		You will advance to the upload attachments screen



# Attachments

### CIF Attachments window:

PHC – Claims Inqu	uiry Confirmatior	ן Print			
CIF Attachments					
CIF Number	File Name	File Type	File Size		
C160490792957	eob lookup.docx	application/vnd.openxml formats-officed ocument.word processing ml.document	81507	Delete	View
+ Add New Attachment					😨 Refresh

Click the plus (+) button to add attachment(s).

You can also delete and view your attachment(s) before sending to PHC.







# Contacts and Resources

HEALTHPLAN of CALIFORNIA A Public Agency





Monday - Friday	Claims Support
8 a.m 5 p.m.	(530) 999-6868
Partnership Health	hPlan of California
www.partne	ershiphp.org
Email Support ClaimsWellnessRecovery@partnershiphp.org	PHC Online Services https://provider.partnershiphp.org/IUI/Login.aspx

